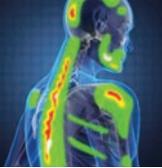




2017 ANNUAL REPORT



Saskatchewan Association of Medical Radiation Technologists (SAMRT) is mandated through *The Saskatchewan Association of Medical Radiation Technologists Act, 2006 (Act)* to regulate the profession of Medical Radiation Technologists practicing in Saskatchewan.

Medical Radiation Technologists practicing in Saskatchewan must be licensed with the SAMRT. The SAMRT regulates members from the following four disciplines:

1. Nuclear Medicine Technologists
2. Medical Radiological Technologists
3. Medical Radiation Therapists
4. Magnetic Resonance Technologists

The SAMRT exists so that the public is assured of receiving safe, competent, professional and ethical care related to Medical Imaging and Therapeutic Radiation Technology. The SAMRT protects the public by setting standards of practice for the profession, by setting entry to practice requirements for medical radiation technologists (MRTs), ensuring the continued competence of MRTs, and by addressing concerns from members of the public through the complaints and discipline process.

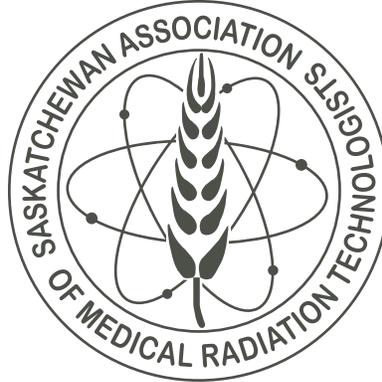
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Melanie Hilkeiwich
SAMRT President



Debbie Schatz
Executive Director/Registrar

2017 could best be described as a year of transition with changes in both the position of President and of Executive Director early in the year. We acknowledge and thank both Allison Kahl and Chelsea Wilker for their commitment and hard work in each of these roles respectively. A smooth transition was achieved and the business of SAMRT continued as usual, with just some slight changes in the time of year for the Annual General Meeting and for Council elections.

It is also important to reflect on the various committees and the strength of our volunteer workforce. Many serve the SAMRT and we thank you all. A profession is only as strong as the dedication of its members. Members who wish to become more actively involved with the SAMRT are always welcome.

SAMRT was engaged in many activities in 2017.

Communication and Education:

- Provided e-blasts of information throughout the leadership transition process.
- Provided three electronic newsletters to the membership.
- Provided a high quality annual report to members and stakeholders.
- Arranged SAMRT billboard displays in both Regina and Saskatoon.
- Organized a very well attended Education Conference and AGM in conjunction with the Saskatchewan Association of Medical Imaging Managers (SAMIM) and the Saskatchewan Association of Diagnostic Medical Sonographers (SADMS).
- Successful audit review of 10 percent of membership for education, professional liability insurance and practice hours.
- Successful registration of members for upcoming practice year.

Governance:

- Appointment to Council to fill position of President.
- Successful hire and orientation of a new Executive Director.
- Successful election of 7 candidates vying for 6 Council positions, with the re-election of some previous Council members as well as new faces for a good mix of experience and new ideas at the Council table.
- Orientation of new Council members including two new public representatives.
- Initiated plans to form a new strategic plan in 2018 as the beginning steps of the transition to a modified Carver model of governance.



Governance (continued):

- Began work to establish a Crisis Communication Plan.
- Began work on a critical review of SAMRT finances and considerations for income needs to provide for stable and reliable resources to carry out the Association's mission.
- Secured contract to move to a new office location with the Saskatchewan College of Paramedics, Saskatchewan College of Respiratory Therapists and the Saskatchewan Professional Teachers Regulatory Board as a strategic and cost effective need.

Professional Practice:

- Answered various practice questions from the membership with evidence-based decisions using the CAMRT Competency profile, SAMRT Scope and Standards of Practice, Code of Ethics and MRT practices in Canada as a basis for decisions.

Complaints, Investigation and Discipline:

- While there were no cases brought before the Discipline Committee, the Professional Conduct Committee investigated and resolved four complaints.

Relationships:

- Maintained strong relationships with representatives from the Ministry of Health, Ministry of Economy, and Labour Mobility.
- Integral member of the Network of Inter-Professional Regulatory Organization (NIRO), the Alliance of Medical Radiation Technologists Regulators of Canada (AMRTRC), the National Network, and the Canadian Association of Medical Radiation Technologists (CAMRT).

Accreditation:

- Successful engagement with a new accreditation service provider, EQual Canada – Allied Health Education Accreditation Program.
- Member of the EQual Canada Program Council.

Regulation of Sonographers:

- A joint submission with the Saskatchewan Association of Diagnostic Medical Sonographers (SADMS) was again made to the Ministry of Health. Due to the timing of the formation of a single health authority in Saskatchewan, we have been asked to re-submit again for the fall of 2018.

For some associations, a transition year is slow paced and no new objectives accomplished. We are happy to report that we were able to maintain the standards of communication and operations as well as begin work on other pieces of SAMRT business. We especially look forward to the financial review and a new strategic plan in 2018.

It has been a pleasure to serve the SAMRT, the members, and the public in 2017.

Respectfully submitted,

Melanie Hilkewich, RTR ACR CTIC FCAMRT, SAMRT President 2017
Debbie Schatz, SAMRT Executive Director/Registrar



| 2017 COUNCIL & STAFF

| 2017 SAMRT COUNCIL

| | |
|----------------|--|
| President | Melanie Hilkewich (Appointed March 2017) |
| President | Allison Kahl (Resigned February 2017) |
| Past President | Bashir Jalloh |
| Vice-President | Brenda Lock |
| Council Member | Peter Derrick |
| Council Member | Scott Mildenerberger |
| Council Member | Katelyn New |
| Council Member | Nathan Rosenberg |

| 2017 SAMRT PUBLIC REPRESENTATIVES

| | |
|--------------------------|---------------|
| Public Representative #1 | Ryan Klassen |
| Public Representative #2 | Alan Cannon |
| Public Representative #3 | Eugene Paquin |

| SAMRT STAFF

| | |
|------------------------------|--------------------------------------|
| Executive Director/Registrar | Debbie Schatz (effective April 2017) |
| Executive Director/Registrar | Chelsea Wilker (resigned March 2017) |
| Deputy Registrar | Patti Lewis |
| Administrative Assistant | Ardis Monarchi |

| CAMRT DIRECTOR

| | |
|-------------|-------------|
| 2015 - 2018 | Karen Davis |
|-------------|-------------|



Back row: Eugene Pacquin, Scott Mildenerberger, Mary Rafferty, Alan Cannon, Ryan Klassen

Front Row: Katelyn New, Brenda Lock, Debbie Schatz

Missing: Melanie Hilkewich, Bashir Jalloh, Peter Derrick, Nathan Rosenberg, Karen Davis, Finte Adem





Ryan Klassen, Eugene Paquin and Alan Cannon serve as the government-appointed public representatives on the Council of the SAMRT.

Eugene Paquin and Alan Cannon were appointed to the SAMRT in July 2017 and attended their first meeting in September. In July, Ryan Klassen also agreed to allow his name to stand for a second term with the SAMRT. Both Eugene and Alan came from serving as public representatives on other Councils. We are well spread out as Ryan is from Regina, Eugene is from Saskatoon and Alan hails from Prince Albert.

Besides being the sentinels of public protection at regular Council meetings, the Public Representatives fill roles on the following committees:

| | |
|-----------------------------|---------------|
| Audit Committee | Eugene Paquin |
| Discipline Committee | Ryan Klassen |
| Ownership Linkage Committee | Alan Cannon |

We look forward to working closely with the newly elected President, Scott Mildenerger, and the rest of Council and committees, Executive Director, Debbie Schatz and Administrative Assistant, Ardis Monarchi.

The 2017 Annual General Meeting and Conference was a great learning opportunity for us as we were able to meet many of the fine people that make up this association and look forward to another great conference in 2018. Hope to see you all there.

A word about the role of a public representative: the provincial government appoints public representatives to serve as volunteers for a three-year term on councils. All members of a council have the responsibility to regulate in the public interest; however, public representatives have this as their sole purpose. Public representatives represent the views of the public on matters before the council by providing their own perspectives to council decisions to ensure the profession acts fairly, follows the Act and its bylaws, and fosters appropriate ethics and standards of practice. The public representative role is an important part of self-regulation. As a governing body, the SAMRT is responsible to government and ultimately the public. Council is responsive and open to public views, which ensures the protection of the public interest.

Respectfully submitted,

Alan Cannon, on behalf of the SAMRT Public Representatives



Left to Right: Alan Cannon, Ryan Klassen and Eugene Paquin.

| PROFESSIONAL CONDUCT COMMITTEE

Members

Kevin Lobzun, RTT, Chair
 Wade Peters, RTR
 Gisela Yaroshko, RTR

The Professional Conduct Committee (PCC) is a statutory committee established by *The Medical Radiation Technologists Act, 2006* and is responsible for reviewing, investigating and reporting on complaints or concerns received by the Association regarding the conduct or competence of its members.

The PCC is required to investigate any complaint referred to it by Council or any written complaint it receives alleging that a member is guilty of professional misconduct or professional incompetence. Once its investigation is completed, the PCC must make a written report to the Discipline Committee recommending either that a hearing be held or that no further action be taken because the matter has been resolved with the consent of the complainant and the member or has been dismissed because the facts do not support a formal complaint.

In 2017, the Professional Conduct Committee reviewed a total of four (4) cases and all were resolved. Three (3) of the cases were dismissed with a recommendation no further action be taken. One (1) case was resolved through an Alternate Dispute Resolution Agreement.

Type of Complaint

| | |
|---|---|
| Number of complaints of professional misconduct | 1 |
| Number of complaints of professional incompetence | 3 |
| Total Number of complaints received | 4 |
| Number of complaints dismissed | 3 |
| Number resolved through mediation or alternative dispute resolution process | 1 |
| Number of formal investigations undertaken for misconduct and discipline | 0 |
| Number of cases referred to the Discipline Committee | 0 |
| Decisions of the discipline hearings | 0 |
| Number of appeals and decisions | 0 |
| Number of complaints still under investigation and/or decision | 0 |

Respectfully submitted,

Kevin Lobzun, RRT, Chair

DISCIPLINE COMMITTEE

Members

Darin Humphreys, RTR, ACR, Chair
Arlene Binner, RTNM
Maria McLaren, RTR
Ryan Klassen, Public Representative

The Discipline Committee (DC) is a statutory committee established by *The Medical Radiation Technologists Act, 2006* and is responsible for holding hearings of formal complaints of professional misconduct or professional incompetence that are referred to it by the Professional Conduct Committee.

There were no referrals to the Discipline Committee in 2017.

Respectfully submitted,

Darin Humphreys, RTR, ACR, Chair

COUNCIL COMMITTEES

AUDIT COMMITTEE

Members

Brenda Lock, RTR, Chair
Eugene Paquin, Public Representative

The role of the Audit Committee is to present options for Council to review regarding the selection of the financial auditor, to liaise with the auditor on behalf of Council and to provide an opinion to Council as to whether or not the independent financial audit of the organization was performed in an appropriate manner. The Audit Committee also provides an opinion to Council with regard to Executive Director financial policy compliance, and to Council compliance related to expenses. The Audit Committee reports to Council annually, highlighting the review of the audited financial statements and any other significant information arising from its discussions with the external auditor.

On behalf of the Audit Committee, I would like to submit this report and let the membership know we have engaged the firm of Crowe Mackay LLP to again review our financial statements and their opinion is given in another section of the Annual Report. This committee believes that the Executive Director and Council have been in compliance with all our financial policies and the SAMRT has not been put in financial jeopardy at any time within the current year and meets the accounting standards for Canadian not-for-profit organizations.

Respectfully submitted,

Brenda Lock, RTR, Chair



| AWARDS COMMITTEE

Members

Bashir Jalloh, RTNM, Chair

Bob Britz, RTR

Jo-Anne Couture, RTR

The mandate of the Awards Committee is to promote and communicate information regarding the annual awards criteria and coordinate all annual awards.

The Awards committee did not meet in 2017 but recommends the following students be recognized and receive an award:

2017 Student Awards – Highest CAMRT Exam Marks:

Magnetic Resonance Imaging - Kelly Procyszyn

Nuclear Medicine - Brittany Kozun

Radiological Technology - Jaylene Strueby

Radiation Therapy – Unfortunately, there were no students with a Saskatchewan mailing address.

Respectfully submitted,

Bashir Jalloh, RTNM, Chair

| NOMINATING COMMITTEE

Members

Bashir Jalloh, RTNM, Chair
Peter Derrick, RTT
Nathan Rosenberg, RTMR, RTR

The Nominating Committee is responsible for the submission of names for vacancies on Council. When accepting nominations, the committee considers succession planning and selection of candidates that meet characteristics defined in the governance policies.

During this year of transition, Council appointed Melanie Hilkewich as President for the remainder of the one-year term due to the unforeseen departure of President Allison Kahl. In addition, a call for nominations went out for six vacancies with seven candidates allowing their names to stand. A successful Council election at the 2017 AGM resulted in the reappointment of several council members, and the appointment of two new Council members. Scott Mildenberger was acclaimed President for 2018 and Brenda Lock acclaimed Vice President for a second term in 2018. There are two Council positions open for the electoral process in 2018 as both Peter Derrick's and Nathan Rosenberg's terms expire on December 31, 2018.

The Nominating Committee also accepts nominations throughout the year for life membership. If any member has a potential candidate in mind, they may submit the name of an MRT who has demonstrated exceptional service to our profession. Submitted names are then reviewed with Council for approval, and the member will be recognized for their commitment to the profession. There were no life membership nominations received in 2017.

Respectfully submitted,

Bashir Jalloh, RTNM, Chair

| OWNERSHIP LINKAGE COMMITTEE

Members

Melanie Hilkewich, RTR ACR CTIC FCAMRT
Karen Davis, RTT, CAMRT Director
Katelyn New, RTR
Nathan Rosenberg, RTMR, RTR
Alan Cannon, Public Representative

The Ownership Linkage Committee explores and identifies methods of ownership consultation relating to the SAMRT Ends Polices E-1 and E-2:

1. The public is served by professional, competent and ethical Medical Radiation Technologists. This is further defined to include, but not limited to:
 - 1.1. Medical Radiation Technologists will cause no harm to the public.
 - 1.2. Medical Radiation Technologists have access to and knowledge of information necessary for licensure and standards of practice, including continuing education and advances in relevant technology.
2. There is broad awareness and support in Saskatchewan for the role of Medical Imaging and Therapeutic Radiation Technologists. This is further defined to include, but not limited to:
 - 2.1. The Saskatchewan Association of Medical Radiation Technologists is seen as a credible source of knowledge for the public, legislators and the medical industry.

Council has included the Ownership Linkage Committee as one of the key areas of focus in the governance review process currently underway. We remain committed to our priority of serving the public and members, and look forward to identifying further ways to engage and evolve.

In 2017, the Ownership Linkage Committee arranged to once again display an SAMRT billboard during the month of November to celebrate Medical Radiation Technologists, and to promote awareness to the public. The billboards, located in Regina and Saskatoon, once again reflected the 2016 design work with Peter Derrick's assistance.





CONFERENCE COMMITTEE

Members

Brenda Lock, RTR, Co-Chair
Scott Mildenerger, RTNM, Co-Chair
Jo-Anne Couture, RTR
Ashleigh Hill, RTR
Allison Kahl, RTR
Marla Komaransky, RTR
Patti Shirkey, RTR. SAMIM
Adria Goldfinch, DMS, SADMS
Sarah Srayko, DMS, SADMS

The annual conference provides MRTs the opportunity to learn about new emerging technologies and earn continuing education credits that are required to maintain licensure. In 2017, we joined with the Saskatchewan Association of Diagnostic Medical Sonographers (SADMS) and the Saskatchewan Association of Medical Imaging Managers (SAMIM) for a joint conference in Saskatoon. Twenty percent (20%) of SAMRT members attended. The theme was “Working in an Unpredictable Environment” and was reflective of the system-wide amalgamation into a single Provincial Health Authority. The Keynote address by Greg Johnson of Tornado Hunters was well received. In addition, there was a broad range of presenters and topics providing members ample learning sessions to choose from.

CONTINUING COMPETENCE COMMITTEE

Members

Penny Burroughs, RTR
Jo-Anne Couture, RTR
Allison Kahl, RTR
Kristin Matravolgyi, RTR
Dave Steeg, RTR
Joyce Warren, RTT

The Continuing Competence Committee's role is to ensure that full practice members comply with the Continuing Education Guidelines and earn the minimum medical radiation technology credits annually. The Committee also assists in determining what courses are considered specific to medical radiation technology. In 2017, the SAMRT randomly selected ten percent (10%) of the membership to submit documentation to support the following declarations made by the member during annual renewal:

- Proof of at least ten (10) Continuing Education credits;
- Validation of MRT practice hours (1200 in the primary discipline and 300 in the secondary discipline); and
- Proof of professional liability insurance.

The Continuing Competence Committee reviewed the submissions to ensure that all members audited met the requirements or completed remedial actions to remedy any deficiencies.



GOVERNANCE COMMITTEE

Members

Melanie Hilkeiwich, RTR ACR CTIC FCAMRT
Bashir Jalloh, RTNM
Brenda Lock, RTR
Scott Mildenerberger, RTNM
Katelyn New, RTR

The Governance Committee is charged with the implementation of the transition from the current Carver model of governance to a modified Carver model of governance that invites greater input and participation from Council. Key areas of focus are on Audit and Finance, Ownership Linkage, Executive Director Reporting and Strategic Planning.

Council identified these areas of focus in 2016, and in 2017, the committee received insight on governance revisions from both the Ontario and Alberta associations. The Governance Committee was unable to come together for a face-to-face meeting in the fall of 2017. Council was asked to identify a primary target from a governance review list to help the committee find focus to begin implementing the changes.

The Governance Committee met in early 2018 to begin the process of reviewing the current strategic plan and to begin developing a new strategic plan to cover a three-year cycle from 2019 to 2021.

Further work on the focus areas will evolve and progress throughout 2018.

Respectfully submitted,

Melanie Hilkeiwich RTR ACR CTIC FCAMRT

SAMRT/SADMS REGULATION OF SONOGRAPHY ADVISORY COMMITTEE

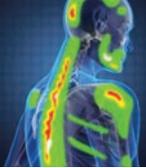
Members

Arlene Binner, RTNM
Courtney Bosch, DMS
Kristin Hawkins, DMS
Maureen Kral, DMS
Donna Schommer, RTR, DMS
Dave Steeg, RTR, DMS
Adria Goldfinch, DMS, SADMS
Sarah Srayko, DMS, SADMS

The SAMRT and the SADMS established the SAMRT/SADMS Regulation of Sonography Advisory Committee (SRSAC) in order to pursue self-regulation of the Diagnostic Medical Sonographers (DMS) with the Saskatchewan Association of Medical Radiation Technologists.

The initial application to regulate DMS with the SAMRT was submitted to the Ministry of Health in the fall of 2015. Early in 2016, the SRSAC received notification that the proposal to regulate DMS with the SAMRT would not move forward in 2016; however, the Ministry encouraged the SAMRT and SADMS to re-submit the application in the fall of 2016. On October 14, 2016, the SRSAC re-submitted the application to government; however, in early 2017, the Ministry notified the Committee that the application did not move forward.

It is not unusual for regulatory applications to require a multi-year effort owing to the volume of regulations the government reviews on an annual basis. Therefore, at the Ministry's invitation, the SRSAC recommitted to preparing and submitting an updated application in 2017. A complete review was undertaken, and a revised application was submitted to the government on September 12, 2017. However, due to the timing with the formation of a single health authority in Saskatchewan, we have been asked to re-submit again in 2018.



TOTAL MEMBERSHIP BY STATUS

| Full Practice Membership/Licensure Primary Discipline | 2017 | 2016 | 2015 | 2014 |
|---|------|------|------|------|
| Nuclear Medicine | 53 | 50 | 53 | 52 |
| Radiological | 445 | 457 | 443 | 437 |
| Radiation Therapy | 73 | 76 | 78 | 80 |
| Magnetic Resonance | 56 | 48 | 46 | 43 |
| Total | 627 | 631 | 620 | 612 |

| Full Practice Membership/Licensure Secondary Discipline | 2017 | 2016 | 2015 | 2014 |
|---|------|------|------|------|
| Nuclear Medicine | 2 | 1 | 1 | 1 |
| Radiological | 10 | 9 | 8 | 12 |
| Radiation Therapy | 0 | 0 | 0 | 0 |
| Magnetic Resonance | 4 | 5 | 4 | 5 |
| Total | 16 | 15 | 13 | 18 |

| Other License Categories | 2017 | 2016 | 2015 | 2014 |
|--------------------------|------|------|------|------|
| Restricted License | 2 | 1 | 3 | 1 |

| Non-Practice Membership | 2017 | 2016 | 2015 | 2014 |
|-------------------------|------|------|------|------|
| Nuclear Medicine | 1 | 3 | 0 | 0 |
| Radiological | 2 | 1 | 4 | 5 |
| Radiation Therapy | 1 | 1 | 2 | 0 |
| Magnetic Resonance | 1 | 3 | 1 | 0 |
| Total | 5 | 8 | 7 | 5 |

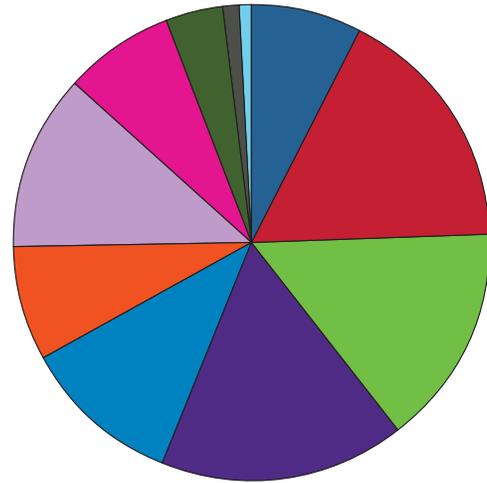
| Other Membership Categories | 2017 | 2016 | 2015 | 2014 |
|-----------------------------|------|------|------|------|
| Associate Membership | 0 | 0 | 1 | 1 |
| Student Membership | 7 | 9 | 16 | 18 |

| Internationally Educated Applicants | 2017 | 2016 | 2015 | 2014 |
|-------------------------------------|------|------|------|------|
| Applicants | 8 | 6 | 14 | 2 |



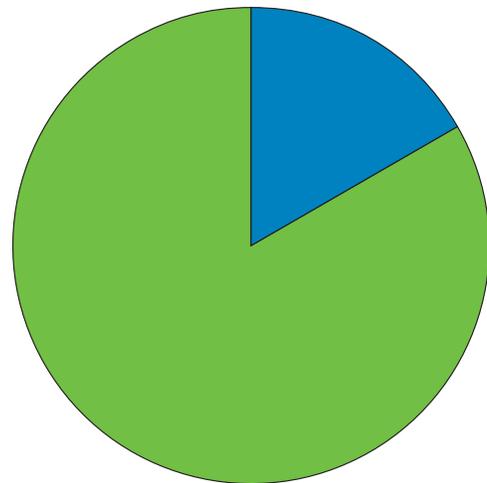
AGE OF FULL PRACTICE AND NON-PRACTICE MEMBERSHIP

| Age of SAMRT Members | Count |
|----------------------|------------|
| 20 to 24 Years | 48 |
| 25 to 29 Years | 106 |
| 30 to 34 Years | 95 |
| 35 to 39 Years | 103 |
| 40 to 44 Years | 69 |
| 45 to 49 Years | 48 |
| 50 to 54 Years | 76 |
| 55 to 59 Years | 46 |
| 60 to 64 Years | 25 |
| 65 to 69 Years | 7 |
| Over 70 Years | 4 |
| Total | 627 |



GENDER

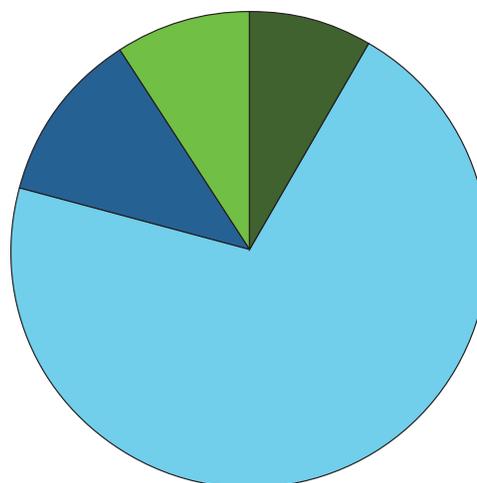
| Gender | Count |
|--------------|------------|
| Male | 105 |
| Female | 522 |
| Total | 627 |





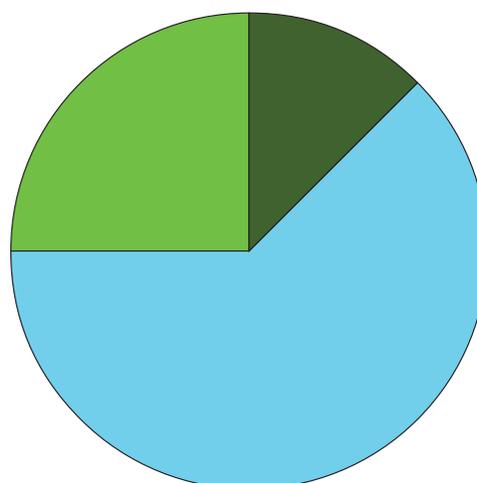
PRIMARY DISCIPLINE

| Current Primary Discipline | Count |
|----------------------------|------------|
| Nuclear Medicine | 53 |
| Radiological | 445 |
| Radiation Therapy | 73 |
| Magnetic Resonance | 56 |
| Total | 627 |



ADDITIONAL DISCIPLINE

| Current Additional MRT Discipline(s) | Count |
|--------------------------------------|-----------|
| Nuclear Medicine | 2 |
| Radiological | 10 |
| Radiation Therapy | 0 |
| Magnetic Resonance | 4 |
| Total | 16 |



INTERNATIONALLY EDUCATED APPLICANTS: COUNTRY OF EDUCATION

| Internationally Educated | | Count |
|--------------------------|---|----------|
| Dominican Republic |  | 1 |
| India |  | 1 |
| Nigeria |  | 1 |
| Philippines |  | 3 |
| South Africa |  | 1 |
| United Kingdom |  | 1 |
| Total Applicants | | 8 |



2017

FINANCIAL STATEMENTS

December 31, 2017

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| INDEPENDENT AUDITORS' REPORT

To the Board of Directors of Saskatchewan Association of Medical Radiation Technologists

We have audited the accompanying financial statements of Saskatchewan Association of Medical Radiation Technologists, which comprise the statement of financial position as at December 31, 2017, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Saskatchewan Association of Medical Radiation Technologists as at December 31, 2017, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Regina, Canada
February 9, 2018


Chartered Professional Accountants



| STATEMENT OF OPERATIONS

| For the year ended December 31, | 2017 | 2016 |
|--|------------------|-------------------|
| Revenues | | |
| Membership fees | \$ 246,748 | \$ 238,720 |
| Conference income | 16,240 | 10,452 |
| Interest income | 2,386 | 2,408 |
| Other | 712 | 200 |
| Disciplinary fines | - | 3,500 |
| | 266,086 | 255,280 |
| Expenses | | |
| Administration | 24,746 | 18,159 |
| Amortization | 316 | - |
| CAMRT national conference | 11,390 | 3,663 |
| Computer support | 2,568 | 2,103 |
| Conference expenses | 19,343 | 10,201 |
| Continuing education | 1,173 | 2,179 |
| Council | 21,960 | 32,284 |
| Donations and awards | 390 | 561 |
| Governance workshop | - | 4,127 |
| Membership dues | 4,000 | 4,000 |
| Newsletter | 1,633 | 5,643 |
| Office rent | 19,440 | 26,940 |
| Policy project | 3,125 | 9,375 |
| Professional fees | 10,638 | 38,632 |
| Salaries and benefits | 120,347 | 98,178 |
| Stipends | 6,330 | 6,600 |
| | 247,399 | 262,645 |
| Excess (deficiency) of revenues over expenses | \$ 18,687 | \$ (7,365) |

See accompanying notes



STATEMENT OF CHANGES IN NET ASSETS

| | Balance, beginning of year | Transfer | Excess of revenues over expenses | 2017 Balance, end of year |
|-----------------------|----------------------------------|-------------|--|---------------------------------|
| Unrestricted | \$ 31,940 | \$ 13,839 | \$ 16,301 | \$ 62,080 |
| Internally restricted | 243,447 | (13,839) | 2,386 | 231,994 |
| | \$ 275,387 | \$ - | \$ 18,687 | \$ 294,074 |

| | Balance, beginning of year | Transfer | Excess (deficiency) of revenues over expenses | 2016 Balance, end of year |
|-----------------------|----------------------------------|-------------|--|---------------------------------|
| Unrestricted | \$ 31,591 | \$ 10,116 | \$ (9,767) | \$ 31,940 |
| Internally restricted | 251,161 | (10,116) | 2,402 | 243,447 |
| | \$ 282,752 | \$ - | \$ (7,365) | \$ 275,387 |

See accompanying notes

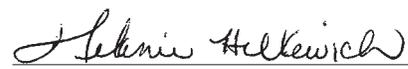


STATEMENT OF FINANCIAL POSITION

| December 31, | 2017 | 2016 |
|---|------------|------------|
| Assets | | |
| Current | | |
| Cash | \$ 297,077 | \$ 266,536 |
| Short term investment (note 3) | 231,994 | 244,383 |
| Accounts receivable | 1,112 | 2,174 |
| Prepaid expenses | 1,789 | 2,494 |
| | 531,972 | 515,587 |
| Property and equipment (note 4) | 833 | - |
| | \$ 532,805 | \$ 515,587 |
| Liabilities | | |
| Current | | |
| Accounts payable and accrued liabilities (note 5) | \$ 15,211 | \$ 17,121 |
| Unearned memberships fees | 223,520 | 223,079 |
| | 238,731 | 240,200 |
| Net Assets | | |
| Unrestricted | 62,080 | 31,940 |
| Internally restricted | 231,994 | 243,447 |
| | 294,074 | 275,387 |
| | \$ 532,805 | \$ 515,587 |

Approved on behalf of the board:

 Member
Brenda Lock - Audit Chair

 Member
Melanie Hilkewich President

See accompanying notes





STATEMENT OF CASH FLOWS

| For the year ended December 31, | 2017 | 2016 |
|---|------------|------------|
| Operating activities | | |
| Cash receipts from self generated revenue | \$ 265,203 | \$ 251,706 |
| Cash paid to suppliers | (118,487) | (152,221) |
| Cash paid to employees and equivalents | (129,801) | (105,604) |
| Interest received | 2,386 | 2,408 |
| | 19,301 | (3,711) |
| Investing activities | | |
| Purchase of property and equipment | (1,149) | - |
| Net redemption of short term investments | 12,389 | 7,714 |
| | 11,240 | 7,714 |
| Increase in cash | 30,541 | 4,003 |
| Cash, beginning of year | 266,536 | 262,533 |
| Cash, end of year | \$ 297,077 | \$ 266,536 |

See accompanying notes



| NOTES TO THE FINANCIAL STATEMENTS

December 31, 2017

1. Nature of operations

Saskatchewan Association of Medical Radiation Technologists is incorporated under the Nonprofit Corporations Act of Saskatchewan on May 9, 2001. The Association's primary function is to administer the professional and regulatory affairs of its members. The Association is not subject to income taxes under the Income Tax Act.

2. Significant accounting policies

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant policies are detailed as follows:

(a) Revenue recognition

The Association follows the deferral method of accounting for Membership fees. These amounts are recognized as revenue over the period they relate to.

(b) Financial instruments

Financial assets originated or acquired or financial liabilities issued or assumed in an arm's length transaction are initially measured at their fair value. In the case of a financial asset or financial liability not subsequently measured at its fair value, the initial fair value is adjusted for financing fees and transaction costs that are directly attributable to its origination, acquisition, issuance or assumption. Such fees and costs in respect of financial assets and liabilities subsequently measured at fair value are expensed.



| NOTES TO THE FINANCIAL STATEMENTS

December 31, 2017

2. Significant accounting policies (continued)

(b) Financial instruments (continued)

Subsequent measurement:

Financial assets measured at amortized cost include cash, short term investments and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

At the end of each reporting period, management assesses whether there are any indications that financial assets measured at cost or amortized cost may be impaired. If there is an indication of impairment, management determines whether a significant adverse change has occurred in the expected timing or the amount of future cash flows from the asset, in which case the asset's carrying amount is reduced to the highest expected value that is recoverable by either holding the asset, selling the asset or by exercising the right to any collateral. The carrying amount of the asset is reduced directly or through the use of an allowance account and the amount of the reduction is recognized as an impairment loss in operations. Previously recognized impairment losses may be reversed to the extent of any improvement. The amount of the reversal, to a maximum of the related accumulated impairment charges recorded in respect of the particular asset, is recognized in operations.

(c) Use of estimates

The preparation of the financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the dates of the financial statements and the reported amounts of revenues and expenses during the reporting period. Significant items subject to such estimates and assumptions include accrued liabilities.

3. Short term investment

| Description | Maturity | Interest | 2017 | | 2016 |
|-----------------------------|------------|----------|------------|----|---------|
| RBC GIC "PD Fund" | 07/08/2017 | 0.50 | \$ - | \$ | 14,725 |
| RBC GIC "Legal Fund" | 12/18/2018 | 0.50 | 111,504 | | 110,949 |
| RBC GIC "Long Term Reserve" | 07/02/2020 | 1.50 | 120,490 | | 118,709 |
| | | | \$ 231,994 | \$ | 244,383 |



December 31, 2017

4. Property and equipment

| | 2017 | | 2016 | |
|--------------------|----------|--------------------------|----------------|----------------|
| | Cost | Accumulated amortization | Net book value | Net book value |
| Computer equipment | \$ 1,149 | \$ 316 | \$ 833 | \$ - |

5. Accounts payable and accrued liabilities

Accounts payable and accrued liabilities include government remittances totaling \$2,081 (2016 - \$1,446)

6. Commitments

The Association signed a sublease agreement with The Saskatchewan College of Paramedics ending on July 31, 2025. This sublease agreement takes effective on January 20, 2018. The future payments under this lease agreement are as follows:

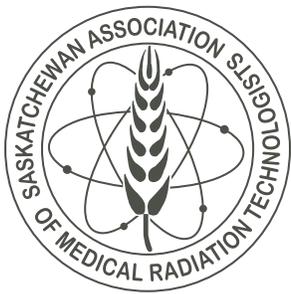
| | |
|------------------|-------------------|
| 2018 | \$ 19,440 |
| 2019 | 19,440 |
| 2020 | 19,440 |
| 2021 | 19,440 |
| 2022 | 19,440 |
| Subsequent years | 50,220 |
| | \$ 147,420 |

7. Financial instruments

Transactions in financial instruments may result in an entity assuming or transferring to another party one or more of the financial risks described below. The required disclosures provide information that assists users of financial statements in assessing the extent of risk related to financial instruments. In the opinion of management, there are no material financial risks that require disclosure.

8. Comparative figures

The financial statements have been reclassified, where applicable, to conform to the presentation used in the current year. The changes do not affect prior year earnings.



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